



KISHORE BABU SIVATHANU KRISHNAN

STORE KEEPER / WAREHOUSE / FORKLIFT OPERATOR

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📍 :- VIJI BHAVAN, PUNUKKANNOOR, PERUMPUZHA POST, KOLLAM-691504, INDIA.

WORK EXPERIENCES:-

- 11/2021, STORE INCHARGE – [Salary – INR 32000]
TVS MOBILITY PVT LTD, Kollam, India. - Current,
 - Responsible for overall daily operations of the store department an important role in retail establishments and are responsible for maintaining inventories, ordering new items, primary duties including hiring, and management of staff. Other main responsibilities are facilitating customer service and meeting. Administration duties such as managing store budgets and updating financial records.

- 07/2015-10/2021, STORE INCHARGE, [Salary – INR 28000]
TVS IYANKAR AND SON PVT LTD, Kollam, India. [Resigned]
 - Responsible for overall daily operations of the store department an important role in retail establishments and are responsible for maintaining inventories, ordering new items, primary duties including hiring, and management of staff. Other main responsibilities are facilitating customer service and meeting. Administration duties such as managing store budgets and updating financial records.

- ❖ Reason of Resign: - The Company cancelled the distribution, so that I joined to the new company.

- 01/2012-05/2015, STORE KEEPER, [Salary – INR 20,000]
SREELEKSHMI VINAYAKA ASSOCIATE, Trivandrum, India. [Resigned]
 - Maintain receipts, records and withdrawals of the stockroom receive, unload, and shelve supplies. Perform other stock related duties, including returning, packing, pricing, labeling supplies. Inspect deliveries for damage or discrepancies. Report those to accounting for reimbursements and record keeping.

ABOUT ME:-

- To get an opportunity that allows me to show case my skills and contribute to the company's growth.
- To enhance my skills by taking on this challenging position and expanding my knowledge
- To seek a position in a company that can launch my career and help me build a strong skill set.

PERSONAL INFORMATION:-

DATE OF BIRTH : 07/02/1982

GENDER: MALE

NATIONALITY : INDIAN

MARITAL STATUS : MARRIED

DIGITAL SKILLS:-

- MICROSOFT WORD
- MICROSOFT EXCEL
- MICROSOFT POWER POINT
- MICROSOFT OFFICE
- GMAIL AND INTERNET
- SOCIAL MEDIA
- GOOGLE DRIVE
- WINDOWS SKYPE

LANGUAGES:-

ENGLISH:-

- LISTENING / WRITING
- SPOKEN / READING

TAMIL:-

- LISTENING / WRITING
- SPOKEN / READING

HINDI:-

- SPOKEN

MALAYALAM:-

- LISTENING
- SPOKEN / READING

HOBBIES AND INTERESTS:-

- Cultivating some vegetables
- Community Services
- Reading Books and Articles.
- Sports
- Creative activities
- Hearing Music
- Riding and Travelling
- Cooking

- ❖ Reason of Resign: - The Company stopped the distribution of FMCG and started the new company of Tour and Travels, so that they asked to the old staffs to resign.
- 01/2009-12/2011, STORE KEEPER, [Salary – INR 14,000]
SUBRAMANIA INDUSTRIES, Trivandrum, India. [Resigned]
 - Maintain receipts, records and withdrawals of the stockroom receive, unload, and shelve supplies. Perform other stock related duties, including returning, packing, pricing, labeling supplies. Inspect deliveries for damage or discrepancies. Report those to accounting for reimbursements and record keeping.
- ❖ Reason of Resign: The Company accrued some losses from doing government tender work. The MD told old staffs to change if you get a new job.
- 07/2008-11/2008, STORE FORKLIFT OPERATOR [Salary – AED 1,200]
AL FOAH LLC. United Arab Emirates, (Seasonal job).
 - Inspecting the forklift, using production schedules to understand handling and transportation details about loads. Placing loads securely on the forklift. Safe driving guidelines to and from location in the facility. Unloading materials and merchandise from incoming vehicles and stacking them to assigned places.
- ❖ Reason of Resign: It was a seasonal job that was a four month visa, that visa cannot renewed.
- 10/2007-07/2008, STORE KEEPER [Salary – INR 10,000]
TEXMO INDUSTRIES Coimbatore, India. [Resigned]
 - Maintain receipts, records and withdrawals of the stockroom receive, unload, and shelve supplies. Perform other stock related duties, including returning, packing, pricing, labeling supplies. Inspect deliveries for damage or discrepancies. Report those to accounting for reimbursements and record keeping.
- ❖ Reason of Resign: - When I got the seasonal job vacancy in UAE, I resigned from this job.
- 05/2005-08/2007, STORE KEEPER AND FORKLIFT OPERATOR.
AL AHAMMED HYDHER CARPENTRY, Bahrain.[Salary – BD 80] [Resigned]
 - Effective management of store operation in receiving, inspection, storage, issuance & transfer of items as per company policy .Unloading materials and merchandise from incoming vehicles and stacking them to assigned places, locating and

MY LEARNING ACHIVEMENT:-

- Management and less loss or waste.
- Compliance with regulations easy retrieval of information.
- Inventory counts and less errors in ordering and issuing goods.
- Proven track record of managing stock levels, optimizing inventory and reducing costs.
- Inventory accuracy improvement, workflow optimization, and safety mentorship.

moving stock of products to pallets or crates for storage or shipment.

- ❖ **Reason of Resign:** - When my mother passed away and when I asked for leave, the company didn't grant me the leave, so resigned from the job. And I came back to India.
- **09/2003-03/2005, ASST.STORE KEEPER TRAINEE [Salary – INR 4,500] JFA FURNITURE, Chennai, India. [Resigned]**
 - Responsible for helping storekeepers and floor managers with inventory management, stock control, customer assistance, cleaning and maintenance. Learning about the roles and responsibilities of an assistant storekeeper can help you make informed career decisions.
- ❖ **Reason of Resign:** - I got a better opportunity so I resigned from this job.

EDUCATION AND TRAINING:-

- **08/2002-07/2003 MECHANIC DIESEL (NCVT) BISHOP PETER PEREIRA MEMORIAL ITC Mariyapuram, Thiruvananthapuram, India.**
- **06/1997-03/1999 HIGHER SECONDARY (SCIENCE) P.P.M.HIGHER SECONDARY SCHOOL, Anducode, Kanyakumari District, India.**
- **06/1987-04/1997 SECONDARY EDUCATION (SSLC) P.P.M.HIGHER SECONDARY SCHOOL, Anducode, Kanyakumari District, India.**